

WILSON SCHOOL BOARD MEETING Minutes

Tuesday, March 7, 2017

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

The regular meeting of the Wilson School Board was called to order at 7:02 p.m. on Monday, March 6, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Robert Metzger
Jay Nigrini
Carol Reid (called in)
Matt Wolf
Excused: Mike Martin

Present: Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A. Flannery, Dr. Long, Mr. Trickett, Mr. Stenger, Ms. Yeiser, Mr. Good, Officer Johnson

Public Attendee: (see attached)

PLEDGE TO THE FLAG

Executive Session – The board met in executive session on March 6, 2017 for the purpose of discussing personnel issues.

ANNOUNCEMENT – PUBLIC PARTICIPATION

COMMUNICATIONS – A thank you letter from The Greater Berks Food Bank was read.

WILSON GOOD NEWS – Mr. Ehrlich, Board President

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of February 21, 2017 and the Special Board Meeting minutes from February 27, 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(AYES 8)

1.0 TREASURER'S REPORT//INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (No Report)

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Hart, to approve the Payment of Bills as follows:

General Fund	\$ 1,118,268.06
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A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (No Report)

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent's Report (presented by Dr. Mierzejewski) (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Metzgar, to approve the Superintendent's Report #5.1-#5.8 as follows:

5.1 Resignations/End of Service

Fred Hill, Security, effective 2/14/17

Maria Levidis, Autistic Support Teacher, effective 3/2/17

Dr. Cynthia Mierzejewski, Acting Superintendent, effective 5/26/17

Beatrice Rickenbach, Lower House Greeter, effective 6/9/17

Ashley Rosa, Substitute Teacher, effective 3/3/17

Emma Rossetti, Substitute Teacher, effective 2/28/17

Benjamin Ruffer, Art Club – West MS, effective 2/6/17

5.2 Sabbatical Leave Request

Kristina Kowal, 3rd Grade Teacher, for the first semester of the 2017-2018 school year (sabbatical for education)

Chris McAfee, effective 3/2/17 through remainder of 2016-17 school year (sabbatical for restoration of health)

5.3 Day(s) Without Pay

Amelia Essig, Kindergarten Teacher at Cornwall Terrace, 5/25/17 through 5/30/17 (3 days)

Robin Levan, Special Education Teacher at Southern MS, 2/23/17 (1 day)

Lauren O'Brien, Social Studies Teacher at Southern MS, 5/26/17 (1 day)

5.4 Change of Status

Kim Duffy, Hourly Teacher to Long Term Sub, Grade 5, Spring Ridge, B, CY 1, \$44,000 (prorated), eff. 3/6/17- approximately 5/15/17 (replacing Nicole Millard while out on maternity leave)

Trevor Fick, Substitute Teacher, to 1st Grade Teacher (LTS), Cornwall Terrace, \$44,000/yr (pro-rated), effective 2/27/17 through 6/2/17 (replaces Kim Schickram while on maternity leave)

5.5 Support Staff

Esmeralda Adames, Emotional Support Special Education Instructional Assistant, Shiloh Hills, 29.5 hours per week, \$12.11 per hour, eff. 3/6/17(replacing Erika Griffin who resigned)

Matt Citrone, Media Manager work for rental of facilities, \$22.83 per hour.

Kyle Griffin, Food Service Worker, Whitfield, 16.25 hours per week, \$9.87 per hour, eff. 3/6/17 (replacing Elaine Saloka who resigned)

Lauren Robertson, Autistic Support Special Education Instructional Assistant, Shiloh Hills, 29.5 hours per week, \$13.11 per hour, eff. 3/6/17(replacing Mihaela Cosache who had a change in status)

Leslie Sanchez, Food Service Worker/Cashier, West MS, 25 hours/week, \$9.87/hr., effective 2/28/17 (replaces Carla Lang who resigned)

Karen Stout, Food Service Worker, Shiloh Hills, 17.5 hours/week, \$9.87/hr., effective 2/20/17 (replaces Shafiq Ahmad who transferred)

Annamarie Tomasi- Doelp, Study Hall Monitor, High School, 16.25 hours per week, \$10.22 per hour, eff. 3/6/17

5.6 Professional Employee Status

Temporary Professional Employees who have fulfilled the requirements of Section 1108 of the School Code of Pennsylvania and are eligible for the status of Professional Employee

Maria Witkowski, eff. 2/12/17

Megan Oxenreider, eff. 2/18/17

5.7 **Professional Hire**

Rebecca Chester

Education

Bachelor's Degree in Art, Meredith College, NC

Experience

Art Teacher (LTS), York Academy Regional Charter School, Fall 2016-February 2017

Art Teacher (LTS), York Suburban School District, 2015 and 2016

Degree, Credit Year, Salary

Bachelor's Degree, CY1, \$44,000 (pro-rated)

Assignment

Art Teacher (LTS), Southern Middle School, effective 3/1/17 through remainder of 2016-17 school year (replaces Lauren Jones while on maternity leave)

5.8 **Substitute Teacher, \$125/day, effective 3/7/17**

Julie Kim, (eff. 3/1/17)

Jenny Knabb

Sarah May

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

6.0 **Consent Items (Consent)**

Hearing no objection to Agenda item 6.1 a-b, President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 8)**

6.1 **Accepted** the following donations:

a) \$500 and \$5,000 to the Cornwall Terrace Elementary School from the Cornwall Terrace PTO. \$500 to be used toward the maintenance of the pond on the premises of Cornwall Terrace and \$5,000 to be used toward the purchase of books for grades kindergarten through 5th grade.

b) \$14,725.00 to the Whitfield Elementary School from the Whitfield HSA to be used to buy books for Whitfield's Leveled Library.

Roll Call

7.0 **Human Resources (Motion Carried)**

Mr. Hart moved, seconded by Mr. Hopp, to approve Human Resource items #7.1 and #7.2 as follows:

7.1 **Request approval** to appoint Karen Troutman to Public Information Director/Wilson Education Foundation Executive Director, \$75,000/yr., effective 4/18/17 (replaces Kristin Kramer who resigned).

7.2 Request approval to authorize Karen Troutman to work up to 10 hours/week in PID/WEF capacity at \$36/hr., effective 3/17/17 through 4/17/17.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

8.0 Pupil Services (Motion Carried)

Mr. Hopp moved, seconded by Dr. Chmielewski, to approve Pupil Services item #8.1 as follows:

8.1 Request permission to revise the 2017 graduation date from Saturday, June 3, 2017 to Sunday, June 4, 2017 at 2:00 p.m.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

9.0 Technology & Media (No Items)

10.0 Operations (Motion Carried)

Mr. Nigrini moved, seconded by Mr. Hart, to approve Operations item #10.1 as follows:

10.1 Request permission to approve the Professional Services Agreement with Traffic Planning and Design, Inc. for purposes of performing a feasibility study at the Whitfield Elementary property. Cost is not to exceed \$6,800 and their current fee schedule and will be paid from the current year capital project funds (attached).

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

11.0 Finance (Motion Carried)

Mr. Metzgar moved, seconded by Dr. Chmielewski, to approve Finance item #11.1 as follows:

11.1 Request approval of the Berks Career & Technology Center General Fund Operating Budget for July 1, 2017 to June 30, 2018 (attached).

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf, to approve Child Care item #15.1 and #15.2 as follows:

15.1 Request to approve to contract with Kolakowski Quality Painting for painting of downstairs hallway at Berkshire Heights Early Learning Center. The approximate cost of the project is \$3,090.00. All costs will be paid by Wilson Child Care. No cost to the General Fund.

15.2 Request to approve to contract with Forino for the demo and remodel of room adjacent to boiler room to be converted into a storage room at Berkshire Heights Early Learning Center. The approximate cost of the project is \$9,800.00. All costs will be paid by Wilson Child Care. No cost to the General Fund.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.: Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

16.0 Extra-Curricular (No Items)

17.0 Policies (No Vote - First Reading)

17.1 First reading of the following revised policy:
Pol. #806 – Child Abuse

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Next meeting, March 22, 2017

Berks County I.U. Board Representative (Mrs. Reid)

Next meeting, March 16, 2017.

Berks E.I.T. Representative (Mrs. Schlosman)

No Report

Curriculum Committee Chairman (Mrs. Reid)

Next meeting, March 15, 2017 at 4:00 PM.

Extracurricular Committee Chairman (Mr. Wolf)

Winter sports are just about over. Wrestling and Boys and Girls Swimming.

Facilities Committee Chairman (Mr. Nigrini)

No Report

Finance Committee Chairman (Mr. Ehrlich)

No Report

Human Resources Committee Chairman (Mr. Hopp)

No Report

Legislative/PA School Board Assn. Representative (Mr. Martin)

Mr. Martin was absent. No Report

Public Relations Chairman (Mr. Hart)

No Report

Education Foundation Report (Mr. Nigrini)

A reminder that Iron Chef is 1 – 5 PM on March 26, 2017 and volunteers are needed to help. Fast Taste Tickets are on sale to allow attendees to enter and sample one hour before the regular ticket holders. If you plan to attend, you should buy your ticket before the event, as this is a very popular event.

Technology Chairman (Dr. Chmielewski)

No Report

Student Outreach (Emma O'Shea)

Mini-THON was last week and the total raised was \$81,000. This is \$15,000 over the goal. When asked how so much was raised, Emma shared that they beginning raising money over the summer. Some of the events/activities include car washes, Middle School dance, basketball game between teachers and students and a Donor Drive.

Solicitor (Mr. Miravich)

No Report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

It was mentioned that there will be a public meeting/open house at the Inn at Reading on March 15, 2017, from 6 – 8 p.m., to discuss the pipeline that is scheduled to go through our district, up Van Reed Road and through Dwight Street. Everyone was urged to attend the meeting.

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

Community member, Steph Kocher, spoke about the hiring of Mr. Baker and asked the Board why he was hired.

There being no further business, Mr. Hopp moved, seconded by Mr. Wolf, to adjourn the meeting at 7:27 p.m. Motion carried.

Edna T. Carroll, Board Secretary